

P.S. 220 Q, The Edward Mandel School
62-10 108 Street, Forest Hills, N.Y. 11375
Phone: (718) 592-3030
Fax: (718) 271-7642
Josette Pizarro, Principal
Jessica Maldonado, Assistant Principal
Maria Panagiotakis, Assistant Principal

"Today's Learner is Tomorrow's Leader"

SLT
SCHOOL LEADERSHIP TEAM

School Leadership Team Agenda
Monday, October 19th, 2026

Finalizing Bylaw 2026-2027

A. Chancellor's Focus/NYC Reads/NYC Solves

B. D28 Vision, Mission, Priorities

C. PS 220Q Vision, Mission, Priorities

- Renumeration Forms
- Meal allocations/Reimbursement
- CEP Goals and Acknowledgment
- 2026-2027 Budget Overview
- PS220 School Calendar
- Title I Update

Parent Teacher Conference

- November 3rd virtual class 8:30-11:40am
- Virtual PTC 12:30-1:30pm 4:30pm -7:30pm
- Full day on November 5
- flyer went out "Save the Date"

Afterschool Program for the Arts

- Casa program
- 3rd to 5th grade students selected by Teacher
- Program on Tuesday and Thursday 2:40pm-4:40pm
- Program starts Monday November 10 ends February 10
- Show February 11

SEL Parent Trip during the day

- Thursday November 12 **The Met Cloisters**
- Thursday December 10 **The Morgan Library & Museum**

Parent Workshop

- **November 9th** Reading workshop for 2nd grade Who, What, Where, When, & how in Reading?
- **November 6th** Parent Workshop: Healthy Snack to Prepare

Family ArtVenture

- **November 12th** Family Art Venture Art and Craft Gratitude Leaves

Service Learning

- City Harvest Collecting Can Goods November 2nd Nov 16th

School Wide Presentation
November 18 Partnership Langston Hughes Library

- Ms. Crooks presents Book Bingo School Visit for lower grade and Upper grade 8:45am -9:30am and 9:40am-10:25am

No school

- November 11Veteran Day
- November 26 Thanksgiving Day

NYC Public Schools

SLT Meeting Minutes

For School Leadership Teams – Chancellor's Regulation A-655 (June 18, 2026)

- **Every meeting** – attendance and minutes must be recorded at every meeting.
- **Within two weeks** – minutes must be made available to the school community.
- **By the end of the following month's meeting** – notices, agendas, attendance sheets, distributed materials, and minutes uploaded to the iPlan Portal, with a copy to the PA/PTA.
- **Open Meetings Law** – SLT meetings are subject to the NYS Open Meetings Law: public notice, open attendance, videoconferencing rules, and quorum. Meetings occur at least monthly on school/DOE premises, at times convenient to parents, never during instructional hours.
- **Decision methods** – best efforts at consensus on all matters; consensus is required for the CEP and all budget-related matters; administrative matters (minutes, scheduling, bylaws, officer elections) may be decided by majority vote.

Section 1 – Meeting Information

School	PS 220Q
Meeting date	October 19th
Start / end time	4:20 PM – 6:20 PM
Location (school/DOE premises)	PS 220Q
Format	☑In person ☐ Hybrid *(consistent with OML videoconferencing rules & SLT bylaws)*
Public notice posted (OML)	Date: 10/12/26 Location(s)/method: website, Facebook, &remind
Chairperson presiding	Alexander Kuzik & Sonia Patel
Secretary / minutes taker	Sonia Patel

Section 2 – Attendance and Quorum

List every SLT member or designees. Attach an observer sign-in sheet if used.

Member name	Role / constituency	Status
Matthew Winter	UFT/Teacher	☑ Present ☐ Absent ☐ Designee
Karen Nguyen	UFT/Payroll	☑ Present ☐ Absent ☐ Designee
Gizelle Mendoza	PA Pres	☑ Present ☐ Absent ☐ Designee
Soha Prajapati	Parent	☑ Present ☐ Absent ☐ Designee

Member name	Role / constituency	Status
Yali Dossous	Title I Chair	☑ Present ☐ Absent ☐ Designee
Sonia Patel	Parent	☑ Present ☐ Absent ☐ Designee
Josette Pizarro	Principal	☑ Present ☐ Absent ☐ Designee
Alexander Kuzik	Teacher	☑ Present ☐ Absent ☐ Designee
Erica Eraso	Parent	☐ Present ☑ Absent ☐ Designee
		☐ Present ☐ Absent ☐ Designee

Quorum present (per bylaws, in accordance with OML)	☑ Yes ☐ No Number present: 9
All mandatory members (or designees) present	☑ Yes ☐ No – note follow-up in Section 5
Observers present (meetings are open under OML)	☑ Yes (number: 5) ☐ No

Section 3 – Agenda Items, Discussion, and Decisions

Standing items appear first; add rows as needed. Check ONE decision method per action taken.

Agenda item	Summary of discussion	Decision & method
Approval of prior meeting's minutes (standing)	Approved	☑ Approved ☐ Approved as amended ☐ Majority vote (administrative)
SLT Monthly Calendar item(s) for this month		☐ Consensus ☐ Majority vote ☐ Discussion only – no action
Bylaws	Finishing creation of bylaws from October 5th meeting	☑ Consensus ☐ Majority vote ☐ Discussion only – no action
Renumeration Forms		☐ Consensus ☐ Majority vote ☑ Discussion only – no action
Meal Allocations /Reimbursement	$80 per person	☐ Consensus ☐ Majority vote ☑ Discussion only – no action
CEP Goals & Acknowledgement	Table for now, look at more data, and make goals next meeting	☐ Consensus ☐ Majority vote ☑ Discussion only – no action
26-27 Budget Overview	Reviewed School Budget	☐ Consensus ☐ Majority vote ☑ Discussion only – no action
iPlan Portal	Reviewed iPlan portal	☐ Consensus ☐ Majority vote ☑ Discussion only – no action

Reminder: Chairperson and Secretary elections, bylaws adoption/amendment, scheduling, and minutes approval are administrative matters that can be decided by majority vote. Best efforts should be made to reach consensus on all matters.

Section 4 – Action Items

Action	Owner	Due date

Section 5 – Assistance, Disputes, or Follow-Ups (if any)

Record any request for DLT assistance (DLT responds within 10 days), Galaxy "Public/SLT View" report requests (principal provides within 5 school days), budget-alignment responses, or membership/composition follow-ups.

Section 6 – Documents Distributed & Next Meeting

Documents distributed (attach copies)	Amended bylaws, last year's CEP, school budget
Next meeting date / time / location	November 2, 2026 @ 4:20 PM in Room 109
Adjournment time	6:20 PM

Section 7 – Reporting & Filing Checklist

☐ Minutes prepared and reviewed by the Chairperson	Date: 10/19/26
☐ Minutes made available to the school community, e.g., posted on the bulletin board and school website (within two weeks of the meeting)	Date: 10/27/26
☐ Copy provided to the PA/PTA (and the Title I PAC in Title I schools) for discussion at an upcoming meeting	Date: 10/19/26
☐ Minutes, notice, agenda, attendance, and materials uploaded to the iPlan Portal (by end of the following month's meeting)	Date: 10/28/26

☐ Original documents filed at the school (retain 7 years)	Date:

Minutes prepared by (Secretary) – signature / date	10/22/2026
Approved at the meeting of (date) – see Section 3 of those minutes	11/02/2026



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PS 220 CEP Goals: 26-27 School Year

Literacy/NYC Reads:

Goal Grades 3-5:
By June, 2027, literacy for All Students will improve, as measured by a 4% increase, from 60% to 64%, of students scoring on or above grade level in comprehension of informational texts on the iReady diagnostic.

Goal Grades K-2:
By June, 2027, literacy for All Students will improve, as measured by a 4% increase, from 63% to 67%, of students scoring on or above grade level in fluency and comprehension of grade level texts on the Acadience diagnostic.

ML/ELL Goal:
By June, 2027, literacy for English Language Learners (ELL) will improve, as measured by a 3% Increase, from 43% to 46%, of accurately summarizing or retelling details from literature texts on the iReady diagnostic.

Math/NYC Solves:

By June, 2027, mathematics for All Students will improve, as measured by a 4% increase, from 83% to 87%, of percentage of students scoring on or above grade level on the iReady end of year Math Results.

Safe & Inclusive Schools:

By June 2027, safety and belonging for all students will improve, as evidenced by a 2 percentage point decrease in disciplinary code infractions recorded in OORS, decreasing from 8% in June 2026 to 6% in June 2027.

College & Career Readiness:

By June, 2027, the college and career readiness for All Students will Increase by 3% from 92% to 95% as measured by NYCPS Survey Results.

Attendance/Chronically Present, Every Day Matters:

By June, 2027, the Percentage of Attendance to Date for All Students will increase by 4%, from 91% to 95%, as measured by the Insight Attendance Reports.